



## 2024-2025 Independent V5 Aggregate Verification Worksheet

Your FAFSA application has been selected for a process called verification. Please complete all parts of this worksheet and return to the Financial Aid Office. Notice: incomplete forms may delay processing.

### A. Student Information

Student's Name: \_\_\_\_\_ LCU ID: \_\_\_\_\_

### B. Household Information – List the members in your household. Attach an additional sheet if necessary.

Please include: yourself and your spouse (if legally married), your children/step-children, if you will provide more than half of their support between July 1, 2022 and June 30, 2023, even if they do not live with you, and other people if they now live with you and you provide more than half of their support and you will continue to provide more than half of their support between July 1, 2024 and June 30, 2025.

Full Name	Relationship to Student	Age	Enrolled in College at least half-time (check one)		College
	Self		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Louisiana Christian University
			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
			<input type="checkbox"/> Yes	<input type="checkbox"/> No	

### C. Federal Tax Return Filing Status – Student (and Spouse, if married). Please select the appropriate response.

- I filed my 2022 return and successfully used the IRS Data Retrieval Tool via the FAFSA. **Tax transcript not required.**
- I filed my 2022 return and chose not to or, I am unable to use the IRS Data Retrieval Tool. **Submit: 2022 IRS Tax Return Transcript.** If married and you filed a joint 2022 IRS Income Tax Return, **Submit: 2022 IRS Tax Return Transcript.**  
If married and you and your spouse filed separate 2022 IRS Income Tax Returns, **Submit: 2022 IRS Tax Return Transcripts for both you (the student) and your spouse.**
- I amended my taxes after originally filing my 2022 return and will submit:
  - 2022 IRS Tax Return Transcript
  - 2022 Signed IRS 1040X form
 If married and you filed separate 2022 IRS Income Tax Returns, you must submit Tax Return Transcripts and Signed IRS 1040X form for both you (the student) and your spouse.
- I will not and am not required to file a federal tax return. I was not employed and earned no income from work in 2022 **Submit: 2022 IRS Verification of Non-filing Letter\***
- I will not and am not required to file a federal tax return. In 2022 I earned \$ \_\_\_\_\_ from the source(s) listed below:  
**Submit: 2022 IRS Verification of Non-filing Letter\***

Employer's Name	2022 Earned Amount	IRS W-2 Attached	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

\*IRS Verification of Non-Filing Letters can be requested by checking box 7 and 8 (if no W-2s provided) on [IRS Form 4506-T](#). **Notice:** 2022 IRS Verification of Non-Filing Letters must be dated *on or after* October 1, 2023.

### D. Certification and Signatures – Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student whose information was reported on the FAFSA must sign and date. Warning! If you purposely give false or misleading information you may be fined, sentenced to jail, or both.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Spouse Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(optional)*

**This worksheet must be signed and dated to be valid. Electronic and/or digital signatures are not valid.**



# 2023-2024 Independent V5 Aggregate Verification Worksheet

**DO NOT COMPLETE THIS SECTION IN ADVANCE**

### E. Student Information

Student's Name: \_\_\_\_\_ LCU ID: \_\_\_\_\_

### F. Identity and Statement of Educational Purpose (To be signed at the institution)

The student *must appear in person* at **Louisiana Christian University** to verify his or her identity by presenting an unexpired valid photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. In addition, the student must sign, *in the presence of the institutional official*, the Statement of Educational Purpose provided below.

### G. Identity and Statement of Educational Purpose (To be signed in the presence of a notary)

If the student is *unable to appear in person* at **Louisiana Christian University** to verify his or her identity, the student must the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; **and**
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a *separate page* than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

### H. Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Louisiana Christian University** for 2023-2024

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
If completed in person FAA signature:

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student's ID Number)

\_\_\_\_\_  
(Date)

### I. Notary's Certificate of Acknowledgement

State of \_\_\_\_\_ City/Parish of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared,

(Date)

(Notary's name)

\_\_\_\_\_, and provided to me on the basis of satisfactory

(Printed name of signer)

evidence of identification \_\_\_\_\_ to be the above-named person who signed the foregoing instrument.

(Type of unexpired government-issued photo ID provided)

**WITNESS my hand and official seal**

(Seal)

\_\_\_\_\_  
(Notary Signature)

My commission expires on \_\_\_\_\_



# 2023-2024 Independent V5 Aggregate Verification Worksheet

## J. High School Completion Status

**High School Graduate/Equivalency** – Check the box of the document you will attach to this worksheet:

- The original high school diploma or official high school transcript which includes the graduation date
- The student’s original General Education Development (GED) certificate, an official GED transcript that indicates the student passed the exam, or an original state-authorized high school equivalent certificate.
- Students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document\*
- Official academic transcript of a completed two-year program acceptable for full credit toward a bachelor’s degree
- For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

### Non High School Graduate:

- I **do not** meet any of the statements above. Students who do not have a high school diploma or its equivalent and are beyond the age of compulsory education are **not eligible** to receive financial aid *unless* they meet certain eligibility criteria regarding prior college enrollment and may be considered under former Ability-to-Benefit (ATB) regulations. The Financial Aid Office will determine if you meet these requirements.

Did you attend college classes *prior to* July 1, 2014?  YES  NO  
 College Name\*: \_\_\_\_\_ Major/Program of Study: \_\_\_\_\_  
*\*If you did not attend FRC, you must attach official college transcript(s).*

Did you officially register for college *prior to* July 1, 2014?  YES  NO  
 College Name: \_\_\_\_\_ Major/Program of Study: \_\_\_\_\_

Are you currently enrolled in an eligible career pathway?  YES  NO

**K. Certification and Signatures** – Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student whose information was reported on the FAFSA must sign and date. Warning! If you purposely give false or misleading information you may be fined, sentenced to jail, or both.

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

This worksheet must be signed and dated to be valid. Electronic and/or digital signatures are not valid.

## For Office Use Only

### Identity and Statement of Educational Purpose:

Copy of original unexpired valid government-issued photo identification (ID) presented to institutional official (financial aid staff)

Identification Type:

Institutional Official Name:

Institutional Official Signature:

Date:

### High School Completion Status:

Acceptable documentation in file  Type of documentation:

Approved  Denied

Comment(s):

Processed/Reviewed By:

Date:

## Verification of 2022 Income Information for Student Tax Filers

**Important Note:** The instructions below apply to the student and spouse (if the student is married). Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2022 or had a change in marital status after December 31, 2022.

**Instructions:** Complete this section if the student and spouse filed or will file a 2022 IRS income tax return(s). As part of federal student aid eligibility, students, and spouses (as appropriate), will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the student and spouse filed separate 2022 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

If 2022 income tax return information for the student (or spouse, if applicable) was not available or could not be used, the student should provide the institution with a **2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and applicable schedules.**

A **2022 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by Mail – Go to [www.irs.gov](http://www.irs.gov), click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to [www.irs.gov](http://www.irs.gov), click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

### How to request an IRS verification of non-filing letter for 2022

Go to the IRS website at [www.irs.gov](http://www.irs.gov) and click on search forms & instructions. On this page click to select Form 4506-T and follow the instructions on the form. IRS Verification of non-filing letters can be requested by checking box 7 and 8 (if no W-2s can be provided) on IRS Form 4506-T. **NOTICE:** 2022 IRS verification of non-filing letters **must** be dated on or after October 1, 2023.