



Complete the FAFSA

- Complete the Free Application for Federal Student Aid (FAFSA) online at www.studentaid.gov.
- Students must complete a FAFSA each academic year
- Enter Louisiana Christian University's Federal School Code 002007

Be accepted in a degree program at Louisiana Christian University

Meet Eligibility Requirements

- In order to be considered for Federal aid, you must meet certain eligibility requirements that can be found at <https://studentaid.ed.gov/sa/>

Submit Required Forms

- All Online students applying for financial aid must complete and return the Undergraduate Data Form each academic year. This form is required to prepare a financial aid package for the student.

Provide Verification Documents, If Required

- Your Student Aid Report (SAR) will indicate whether or not your file has been selected for verification. Approximately 30% of students are selected by the Department of Education to verify the data submitted on the Free Application for Federal Student Aid (FAFSA). Students are awarded financial aid AFTER all requested information is received. **If the information requested by our office is not submitted early enough, the student may not receive a financial aid package prior to the payment deadline which can classes to be dropped.** Below are some helpful hints to prevent delays:
 - Be sure all documents you submit to our office are completed in full and signed.
 - Keep legible copies of all information you submit and record the date and time you sent in the documents.
 - If you need a federal tax return transcript, request one directly from the IRS online (irs.gov) **or** call 1-800-908-9946 **or** complete and mail Form 4506-T, *Request for Transcript of Tax Return*, selecting the "Return Transcript" option.
 - Check your personal email account frequently.
 - Check your status on your LCU student portal

Complete Loan Processing Requirements

We highly recommend you complete additional documentation for loan processing. This documentation includes the following:

- Federal Direct Stafford Loan Master Promissory Note
- Federal Stafford Loan Entrance Counseling
- Federal Student Loan Acknowledgement

This can be done on-line at www.studentaid.gov.