

ON-CAMPUS RESIDENCY REQUIREMENT

All unmarried full-time students (students taking 12 or more hours) under the age of 21 are required to live in campus housing unless they have been approved as a commuter student residing with parents or legal guardians within a fifty-mile radius of Louisiana Christian University. At the time of acceptance, new students must state their intention to live on campus or with parents. Each student must verify policy compliance with the Director of Residence Life prior to the completion of registration.

Students found in violation of this policy will be billed for room and board for the semester.

Students found in violation of the on-campus residency requirement and who are also in violation of the Code of Student Conduct will be subject to discipline as outlined in Student Handbook. The Code of Student Conduct applies to student conduct both on and off campus and remains in effect for all students until they graduate or officially withdraw from the University, even when classes are not in session.

COMMUTER STUDENTS

A commuter student is defined as a student who is a legal dependent of a parent or legal guardian with whom he/she has current physical residence within a 50-mile radius of Louisiana Christian University.

In order to process the request to live off campus, LCU must verify residency of the person(s) where the student will be living locally. Verification documents include the most recent tax filings from the person who lives locally. The only information that LCU ResLife requires is proof of primary address. Sensitive tax information may be redacted, and the file sent to:

Louisiana Christian University
The Director of Residence Life
1140 College Drive Box 586
Pineville, LA 71359

Upon receipt of this document, the tax documents will be securely filed, and the request will be considered.

Students that claim a local dwelling exemption yet fail to complete the verification process will result in the student being billed for the cost of the room and board.

OFF-CAMPUS RESIDENCE ELIGIBILITY

Students who meet one of the eligibility requirements listed below may apply to the Director of Residence Life for an Exemption for Off-Campus Living. Request for Exemption for Off-Campus Living Forms are

available in the Residence Life Office and online (www.lcuniversity.edu). A student must fill out and submit the Exemption Form no later than August 1 and meet one of the following criteria:

- Enrolled for less than 12 hours during a fall or spring semester and will not add additional hours of study to his/her schedule before the final date of registration.
- Has completed six semesters of residence hall living at Louisiana Christian University.
- Is at least 21 years of age by the day of the semester.
- Lives locally within a fifty-mile radius of campus with parents, grandparents, or legal guardian provided their primary address is within the Pineville area for tax purposes.
- Married and/or has legal guardianship of a minor by custody.

These are the only exceptions that will be considered. Requests that do not meet the above criteria will not be approved.

If the applying student does not meet the requirements below, the Director of Residence Life will send a statement of denial to the student. The statement includes the process of appeal which the student may go through if the student feels like his/her case was misrepresented. The responsibility for hearing the student cases and rendering appeal decisions are at the discretion of the Vice President for Student Life.

If a student does not meet one of the eligibility requirements and is denied off-campus living, the student will be required to live on campus. If the student defies the policy, does not reside on campus, and takes a residence off-campus, the student will be billed for room and board.

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